



Government of West Bengal
Office of the Chief Medical Officer of Health
Jalpaiguri

No. DHFWS/Jal/06/2016

Dated: 01.09.2016

NOTICE INVITING E TENDER FOR HOARDING MATERIAL FOR HEALTH PROGRAMMES FOR THE YEAR 2016-2017 BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE,

JALPAIGURI

(Through Pre-qualification)

CMOH & Secretary, District Health & Family Welfare, Jalpaiguri invites bids through E-tenders in two bid systems (Technical and Financial Bid) for the work "Hoarding Material for Health Programmes" For details and downloading of tender, interested parties may please visit website: <https://wbtenders.gov.in> (Organization-Health & Family Welfare Department).

For any further assistance, please visit o/o the CMOH, Jalpaiguri during office hours on & from 07.09.2016 to 15.09.2016.

1. **GENERAL INSTRUCTIONS:**

In the event of e-filing, intending bidder may download the tender documents free of cost from the website : <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate at Jalpaiguri drawn in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITI, JALPAIGURI and also to be documented through e-filing.

2. **SUBMISSION OF BIDS:**

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel only (having Authorization from the company management) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with Page Marking.

3. **Time Schedules for thee-tender**

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED, AS GIVEN BELOW.

SUBMISSION OF THE TENDERS:

The tender is to be submitted in a Two Bid System.

Technical Proposal:

1. "BID A": Technical Documents:-

STATUTORY COVER containing the following documents:

(SINGLE FILE MULTIPLE PAGE SCANNED)

A	Copy of Demand Draft of Rs 10,000/- (ten thousand) only in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITI, JALPAIGURI as Earnest Money for the whole tender. Or EMD exemption NSIC Certificate/ SSI(MSME) ACKNOWLEDGEMENT MUST be submitted.
B	Tender Application in the prescribed format given in this tender guideline

OTHER-STATUTORY Containing the following documents:-

(a) Company Specific Technical Documents:-

(SINGLE FILE MULTIPLE PAGE SCANNED)

Sl. No.	Category	Sub Category	Sub Category Description
A	Certificates	A1.Certificates	PAN Card of the Bidder/Authorized Signatory (Digital Signatory Holder)
			Service Tax Registration certificate
			VAT/ CST Registration certificate
B.	COMPANY DETAILS	B1.COMPANY DETAILS 1	Trade Licence Enlistment from competent authority
C.	CREDENTIAL	C1: CREDENTIAL 1	1 (One) years of Experience in supplying Hoarding Material & fitting (IEC) execution certificate must be submitted
E.	FINANCIAL INFO	PAYMENT CERTIFICATE 1	Income Tax Returns submitted for the financial year 2015-16
		PAYMENT CERTIFICATE 2	VAT/CST Returns (last quarter) for the year 2015-16 WITH PAYMENT DOCUMENTS
		D1.P/L & BALANCE SHEET	For the year 2015-2016



2. **"BID B ": FINANCIAL COVER (BOQ)**

The folder as "Financial Bid" shall contain:

Base Rate per Accounting Unit *exclusive* of VAT or service tax to be quoted.

TERMS AND CONDITIONS OF THE TENDER

1 Minimum Eligibility Criteria:

a) Only those Hoarding materials supply firms/agencies who have experienced in such type of job of at least 1(one) years will be eligible.

b) Only those Hoarding materials firms who have done such type of Hoarding with fitting works and satisfactory supply of thereof of order value of Rs.3,00,000/-(Rupees three lakhs only)

c) Bidder will require to deposit Rs.10,000/- (Rupees ten thousand) only as Earnest Money in the form of Demand Draft at any Nationalised Bank in the favour of "DISTRICT HEALTH & FAMILY WELFARE SAMITY, JALPAIGURI" Payable at JALPAIGURI. EMD exemption is allowed those having SSI{MSME} Part II or NSIC certificate.

d) the bidder/bidding firm should preferably have a local office address, that means address within the jurisdiction of Jalpaiguri district.

2. Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.

3. Rate (s) to be quoted against each specified item as mentioned in Financial Bid (BOQ) Form

4. The successful tenderer(s) will have to deposit Security Money @5% of the total order value in the form of Pay Order /Bank Draft in favour of "District Health and Family Welfare Samity, Jalpaiguri" within 7 (Seven) days of acceptance of the offer.

5. The unsuccessful Tenderer (s) will receive their earnest money back in time within 7 (Seven) day's .The earnest money will be refunded after the deposit of full amount of the Security Money for successful Tenderer(s).

6. The Earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.

8. The Security Deposit of the successful selected tenderer may be forfeited for failure to supply within specified time and/or, for supplying unsatisfactory articles in quantity and quality.

9. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.

10. Validity of Tender will normally be 1(one) year from the date of acceptance of tender. The procurement will be made in phased manner or at a time subject to requirement during validity period.

11. The successful bidder will be bound to supply the item(s) within specific dates, mention in the procurement order. The timely supply of hoarding materials will be the essence of contract.

12. Any Co-operative without having proper permission (from Competent Authority for such job) of concerned business will not be entitled to get exemption of EMD and/or any rate preference.

13. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).

14. Timelines for downloading and submission of E Tender along with other datelines has been noted below.

15. In case of tie, the bidder will be selected by draw of lots.

16. Quantity of hoarding materials items are subject to requirement, any item(s) may be zero.

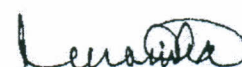
17. The bidder has to confirm that we do not stand deregistered/banned/black listed by any Government Authorities/Organization/Institution etc.

Date and Time schedule of Tender:

Sl. No.	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents online	07.09.2016, 10 am
2	Online documents download start date	07.09.2016, 10 am
3	Online documents download end date	15.09.2016, 5 pm
5	Date of Pre-Bid Meeting	09.09.2016, 12PM
4	Online Bid submission start date	07.09.2016, 10 am
5	Dates for submission of Earnest Money Deposit in sealed cover offline at Office of CMOH, Jalpaiguri	07.09.2016 to 15.09.2016, 11 am to 4 pm daily
6	Online Bid submission closing date	15.09.2016, 5 pm
7	Online Bid opening date for Technical Proposals	19.09.2016, 10 am
8	Date of online uploading list for Technically Qualified Bidders	To be notified later
9	Date of online opening of Financial Proposal	To be notified later

E- Tender should be addressed to the Chief Medical Officer of Health, Jalpaiguri. Bidders may download tender enquiry documents from the website www.wbtenders.gov.in and www.jalpaigurihealth.com

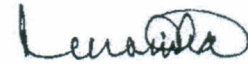
Any subsequent notice regarding this tender shall be uploaded in above website only



In the event of any of the above mentioned dates being declared as a holiday for the CMOH, Jalpaiguri the tenders will be opened on the next working day at the appointed time or as desired by Tender selection Committee.

17. Financial Bid are attached herewith (BOQ).

18. The authority reserves the right to accept or reject any tender in part or in full even the entire tender process at any time prior to the award of contract without assigning any reasons thereof.



CMOH & Secretary
DH & FW Samiti
Jalpaiguri